

BOUNDARY COMMISSION FOR WALES

Minutes of the meeting at 16.30pm on Wednesday 27th July 2022 via Microsoft Teams.

Present:

Mrs Justice Jefford	Deputy Chair
Pam Whitman	Assessor (Ordnance Survey)
Huw Vaughan Thomas	Commissioner
Sam Hartley	Commissioner
Shereen Williams	Commission Secretary
Tom Jenkins	Commission Secretariat
Huw Blacker	Commission Secretariat
Carys Vaughan	Commission Secretariat

Time Started: 16:31

Time Finished: 17:31

1. INTRODUCTION, OPENING REMARKS AND DECLARATIONS OF INTEREST

- 1.1. There were no declarations of interest made.

2. APOLOGIES FOR ABSENCE

- 2.1. There were apologies for absence from Neil Park, Assessor (ONS).

3. MINUTES OF PREVIOUS MEETING

- 3.1. The Commission **agreed** the minutes from the previous meeting held on, Wednesday 15th & Thursday 16th June 2022.

4. ISSUES ARISING

- 4.1. The Secretary provided updates on Issues arising from the Commission meetings of Wednesday 15th & Thursday 16th June 2022.

Issue 1 – Publication of Representations

- 4.2. All representations and public hearing transcripts from the secondary consultation period have now been published on the BCW website.

5. RISK REGISTER

- 5.1. Consideration was given to the report dated July 2022 by the HoPP and the Risk Register was **noted**.
- 5.2. It was **noted** that a new risk, BCW19, had been added to the Risk Register to reflect the potential timing issues that the Commission would face if there was a snap general election.

6. DRAFT REVISED PROPOSALS REPORT

- 6.1. The Commission considered the report dated July 2022 by the HoPP.
- 6.2. The Deputy Chair to send minor amendments for the draft report to the HoPP.
- 6.3. The Commission discussed and **agreed** a number of amendments. Once the HoPP has made the amendments the report will be subjected to a proof-read and sent to translation. It was **noted** that the Commissioners will be able to make further amendments to the report while it is with the translator.
- 6.4. The timetable for the review was discussed. It was **agreed** the HoPP is to ask the translator for an estimated return date for the report and inform the Commissioners.
- 6.5. The Secretary has contacted BCE, BCS and BCNI to find out when they will be publishing their Revised Proposals Report and will inform the Commissioners when the dates are confirmed.
- 6.6. It was **agreed** the Commission will decide on a publication date when the HoPP has received an estimated return date from the translator, and an update from the other Secretaries is received.
- 6.7. The Deputy Chair thanked the Secretariat for their work on the report. It was **agreed** the draft report reflected everything discussed from the meetings on 15th & 16th June 2022.
- 6.8. **Action:** The Deputy Chair to send the HoPP minor amendments for the draft report.
- 6.9. **Action:** The HoPP to ask the translator for an estimated return date for the report and inform the Commissioners.

- 6.10. **Action:** The Secretary is to inform the Commissioners when the other Commissions were publishing their Revised Proposals Report.

7. ANNUAL REPORT 21/22

- 7.1. The Commission considered the report dated 19 July 2022 by the Secretary.
- 7.2. The Commission **approved** the Annual Report 2021/22 template. The report will be formatted, translated, and published, as well as publicised on social media. A copy of the report will be sent to the Sponsor Team in the Department for Levelling Up, Housing and Communities.

8. ANY OTHER BUSINESS

- 8.1. It was **agreed** that the meeting with the Assistant Commissioners would be held at 1pm on 13th September 2022.
- 8.2. It was **agreed** the meeting date for November would be decided when the Commission has decided on a publication date for the Revised Proposals Report.
- 8.3. **Action:** The RO to send out an invite for the meeting with the Assistant Commissioners in September.